

**TEEN Virtual Academy 2024-25 School Year
Adult Student Enrollment Form (20 and older as of 09-20-2024)**



Personal Information

Full Legal Name: _____ Maiden: _____

Street Address: _____

City/State/Zip _____

Phone: _____ Email: _____ Date of Birth: _____

Cohort Graduation Year: _____ Social Security No.: _____ Gender: Male Female

Which school district do you currently reside in?
 USD 398 USD 408 USD 410 USD 487 OTHER List Other: _____

I am a resident of Kansas? YES NO I have previously earned a high school diploma? YES NO

Did you have an IEP in high school? YES NO I am a migrant worker? YES NO

I am homeless? YES NO

Name, location and date of last school attended: _____

I give the TEEN Virtual Academy permission to request records from my previous school(s)? YES NO

I give the TEEN Virtual Academy permission to release information pertinent to my educational progress to the following:
 Court Services Community Corrections DCF Other Contact Person: _____

Select one or more races from the following racial groups:
 American Indian/Alaska Native Asian Black or African American Native Hawaiian/Other Pacific Islander White

Are you of Hispanic/Latino/Spanish origin? YES NO

Are there any health issues TVA should know about? _____

Emergency Contact _____

Home Language Survey

Upon enrollment, every student must be given a Home Language Survey. This survey will be used to determine which students should be assessed for English proficiency. Knowledge of, or exposure to another language does not, in itself, qualify a student for ESOL services. If a language other than English is indicated in the questions below, the student will be assessed to determine eligibility for English for Speakers of Other Languages (ESOL) services.

What language did you first learn to speak/use? English Spanish Other

What language do you speak/use at home? English Spanish Other

I certify that the information on this enrollment form is accurate and complete.

Signature: _____ Date: _____

**TEEN Virtual Academy
Student Contract
2024-25
Adults 20 and Over (As of September 20, 2024)**

As a student enrolled in the TEEN Virtual Academy, I agree to the following:

1. I understand it is my responsibility to promote academic integrity and hereby promise to complete my own schoolwork using my own effort and abilities. I will not use the internet to plagiarize work. I will not provide unethical academic assistance to other students, nor will I accept unethical academic assistance from anyone or other outside sources while enrolled as a student of the TEEN Virtual Academy. I understand that any violation of academic integrity may result in disciplinary action by the school administration and may be grounds for dismissal from the program.
2. I agree to complete all assignments and projects assigned for each of my classes in a timely manner. Furthermore, I will participate in and complete each course in which I am enrolled.
3. I understand that I will be required to take proctored final exams for each course I am enrolled in.
4. I will respond to communication from teachers or staff members within 24 hours on school days.
7. I agree to abide by the policies listed in the TEEN Virtual Academy Handbook.
8. I understand that failure to maintain satisfactory academic progress (grades, progress, or attendance) will result in possible dismissal from the program.
9. I understand I am liable for the cost of replacement (including repair) for willfully damaged, lost, or destroyed books, laptops, software, or other property issued from the TEEN Virtual Academy or my home district. All materials, including the laptop, must be returned at completion and/or withdrawal from the TEEN Virtual Academy. If the laptop/other property is not returned within 30 days of withdrawal/graduation, it will be reported as stolen to the proper authorities.
10. I understand that I am expected to earn a minimum of 1.5 credits each school year (unless fewer are required to earn my diploma).
11. I will keep my contact information (email address, phone number, etc.) current with the TVA Director.

My signature below indicates that I understand and will abide by the terms of this student contract as written above and in the TEEN Virtual Academy Handbook.

Signature of Student _____ Date _____

TEEN Virtual Academy
Technology Usage Agreement/Computer Care Contract
2024-25
Adults 20 and Over (As of September 20, 2024)

1. Never share your passwords. You are accountable for all access to websites, computers, and technology for which you are assigned.
2. Treat all technology with respect. Do not vandalize any technology equipment. Deliberate attempts to degrade the computer networks or to disrupt system performance will result in disciplinary action.
3. Obey rules of copyright, trademark and license restrictions.
4. Avoid any technology activity, which is illegal or involves inappropriate language, pictures, or graphics. E-mail and all other forms of electronic communication are to be used in a responsible manner. Students may not use vulgar, derogatory, or obscene language.
5. Do not give out any personal information, anonymous, or false information on the Internet. Students should consult a parent if they are in question about sharing any information.
6. Class work is always the priority for virtual program issued computers. Students who are declared absent because of not completing work will be required to return the program issued laptop.
7. Students may not engage in personal attacks or harassment of others, and may not post information about other students or teachers online without their permission.
8. Students will not attempt to install any software, including file sharing programs.
9. Laptops are filtered for content at your home. Expect all email, files and/or web history to be subject to inspection by the TEEN Virtual Academy/home district whether on a school issued laptop or a personal laptop when logged into the student's district google account.
10. Report any inappropriate material immediately to the TEEN Virtual Academy.
11. Students will not use technology and related digital communications to bully, harass, threaten, or discriminate against peers or adults.
12. If a laptop is stolen, it should be reported to the local police through the TEEN Virtual Academy office.
13. Laptops should be protected from food, drink, children, pets, and extreme temperatures.
14. Students will return their laptop within 30 days of graduating or withdrawing from the program. If the laptop is not returned, it will be considered stolen and the police in your area will be notified.
15. I understand that failure to abide by the components of this agreement may result in suspension or expulsion from the TEEN Virtual Academy. Any violation of these rules will result in disciplinary action.

My signature below indicates that I understand the terms of this agreement and its policies concerning technology usage as written above, and accept responsibility for adhering to this agreement.

Signature of Student: _____ Date: _____

Userscript and Bot Usage—Edgenuity Courses TEEN Virtual Academy Policy

A userscript is a program for modifying web pages to enhance browsing by adding shortcut buttons and keyboard shortcuts, controlling playback speeds, and so on. Students may use them to automate certain aspects of course completion. For example, a student may add a browser extension that attempts to click buttons or fill in fields in our system. In general, a userscript or bot is doing the work for the student automatically.

Edgenuity has implemented a userscript detection program. If Edgenuity detects userscript/bot usage the student will be logged out of Edgenuity and sent the message “Academic Integrity concern detected – you have been logged out of Edgenuity.”

Consequences for Userscript Detection

First Offense: If a student account is flagged with a userscript logout from Edgenuity, all of the student’s active classes will be reset back to the beginning of the units the student was working on when the userscript was detected. The student will have to redo all of the work for that unit in each of the active classes.

Second Offense: If the student account is flagged a second time, the student will be required to start all active classes over from the beginning of the coursework. If the student is not able to redo and finish a class before the semester deadlines, they will forfeit credit for that class and receive an F on their transcript.

Third Offense: If a student account is flagged a third time, the student will not be allowed to enroll in the next semester as a TEEN Virtual Academy student.

Student Signature _____ Date _____

TEEN

Virtual Academy

PERMISSION TO DISCLOSE STUDENT INFORMATION (Adult Students 20 and Over)

The TEEN Virtual Academy may disclose appropriately designated information to the public. We need permission from the adult student to disclose information.

Examples included but not limited to:

- An activity or sports program, showing such information as, name, grade level, height, weight, activities and photograph
- A yearbook (either in print or online), such as name, grade level, activities, and photograph
- Honor roll or other recognition lists
- Graduation programs
- TEEN Virtual Academy/District web site(s) and social networking site(s), showing such information as, name, grade level, activities and photograph

Please see your school district's FERPA notice for more information.

I give the TEEN Virtual Academy permission to disclose this information.

Adult Student Signature